

Speaking with an expert's voice

+ Q&A

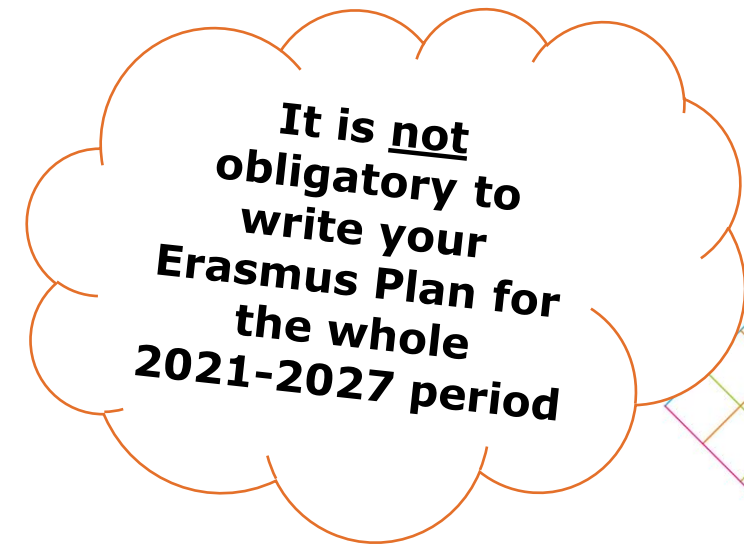
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Main parts of the Accreditation (and its assessment)

- **Relevance** – 10 points
(WHO AM I?)
- **Erasmus Plan: Objectives** – 40 points
(WHAT DO I WANT?)
- **Erasmus Plan: Activities** – 20 points
(WHAT DO I WANT?)
- **Erasmus Plan: Management** – 30 points
(WHAT / WHO DO I NEED?)

A white thought bubble with an orange outline, containing text. The text is written in a bold, black, sans-serif font and is slightly rotated. The bubble is positioned on the right side of the slide, overlapping a decorative grid pattern.

It is not obligatory to write your Erasmus Plan for the whole 2021-2027 period

To get accredited:

- At least 70 points
- 50% of the points on each main criterion

RELEVANCE

Who am I (as an organisation)?

i. What are your organisation's main activities (in everyday work, outside of Erasmus+) ?

ii. What is your organisation's role in the education and training system that qualifies you to be an applicant for Erasmus accreditation according to the eligibility criteria for this call?

iii. What profiles and ages of learners are concerned by your work?

iv. How many years of experience does your organisation have in this role?

Please describe the structure of your organisation.

- Please describe the structure of your organisation.
- Are there different sections or departments in your organisation? If your organisation works in more than one field of education and training, please explain which sections or departments work in the field of this application.
- How is management and supervision set up in your organisation? Who are the key persons in charge?

- Describe the programmes, activities, levels and departments that are **relevant** for your **Objectives** and that make you stand out as an organisation
- *Why are these the foundation for your internationalisation?*
- Add an **organisational chart** to clarify the structure of your organisation
- *Will the future financing be in good hands?*



ERASMUS PLAN: OBJECTIVES

What do I want (as an organisation)?

What are the most important needs and challenges your organisation is currently facing? How can your organisation be improved to benefit its learners? Please illustrate your answers with concrete examples.

- Ask yourself the question: what do I want to achieve with this Accreditation?
- Focus on the **needs analysis**, not on the future activities
- *What **Needs & Challenges** is your school / organisation specifically dealing with that are relevant for getting an Accreditation?*
- Link the Needs & Challenges to the WHO AM I (AS AN ORGANISATION) questions
- What is brought forward in the Needs & Challenges should also be brought forward in the **Objectives** and **Management** part!
- Check if all your Needs & Challenges have a clear international dimension
- *Does the applicant really need Erasmus+ money for these Needs & Challenges?*

ERASMUS PLAN: OBJECTIVES

What do I want (as an organisation)?

Objective 1
Title What do you want to achieve?
Explanation How is this objective linked with the needs and challenges you have explained in the section 'Background'?
Timing When do you expect to see results for this objective?
Measuring progress How are you going to track and evaluate your progress on this objective?

- Work out your **Needs & Challenges** into clear and concrete actions/goals (**Objectives**)
- *Do all Objectives have a clear international dimension?*
- Make your Objectives + their process as concrete as possible: the more general your story, the more difficult to monitor your plan will be for the NA
- **Your future/planned activities are not Objectives on itself, but tools to reach an Objective!**

ERASMUS PLAN: ACTIVITIES

What do I want (as an organisation)?

Year	Estimated number of learners	Estimated number of staff
Year 1		
Year 2		

Please briefly explain how did you make your estimations for the number of staff and learner participants per year.

Why do you think that your estimations for the number of staff and learner participants per year are realistic and appropriate (considering your organisation's experience, size and Erasmus Plan objectives)?

What profiles of staff and learners do you plan to involve? Please explain the reasons for your choices in relation to your objectives. If you plan to involve participants with fewer opportunities make sure to mention them and the types of activities where they will be involved.

- The first question is an estimation, you are not stuck with your chosen numbers
- *Is the number of participants fitted to the amount / scope of Objectives?*
- It is not obligatory to give an estimation for the whole 2021-2027 period

- Try to give some information on planned activity types in the questions above
- *Who are the participants, and what are they going to do (to achieve the Objectives)?*
- Link your desired activity types and estimated number to your Objectives
- *Can it be expected that the desired change will in fact be achieved?*

What will your organisation do to contribute to the basic principles of the Erasmus accreditation described in the Erasmus quality standards?

i. Inclusion

ii. Environmental sustainability and responsibility

iii. Digital education

iv. Active participation in the network of Erasmus organisations

- Basic Principles are based on the Erasmus+ Priorities for 2021-2027
- Do not just underwrite the **Erasmus Quality Standards**, but give concrete examples
- Objectives specifically linked to a **Basic Principle** → concrete examples on active contribution

ERASMUS PLAN: MANAGEMENT

What / who do I need for my plan?

How are the mobility activities under the Erasmus accreditation going to be coordinated and supervised in your organisation?

- How did you decide who will be your organisation's Erasmus coordinator?
- Who will be responsible for monitoring and ensuring that the Erasmus quality standards are being respected?
- How is your organisation's management going to be involved in the implementation of mobility activities under the Erasmus accreditation?

If there are changes in the staff or management of your organisation, how are you going to make sure that the implementation of planned mobility activities can continue?

Please describe how you plan to divide the tasks for implementation of planned activities.

- Apart from the Erasmus coordinator and other persons listed as associated persons in this application, what other people will be involved and how?
- Who will be responsible for the different implementation tasks (such as finances, practical arrangements, preparation and monitoring of participants, content of the activities, or communication with partner organisations)?

- Keep all 'management aspects' in mind: content, finances, strategy etc.
- *How is the quality and continuity of internationalisation guaranteed?*
- Make clear that your organisation is dedicated to internationalisation
- Focus on how to make internationalisation a long term part of everyday school life

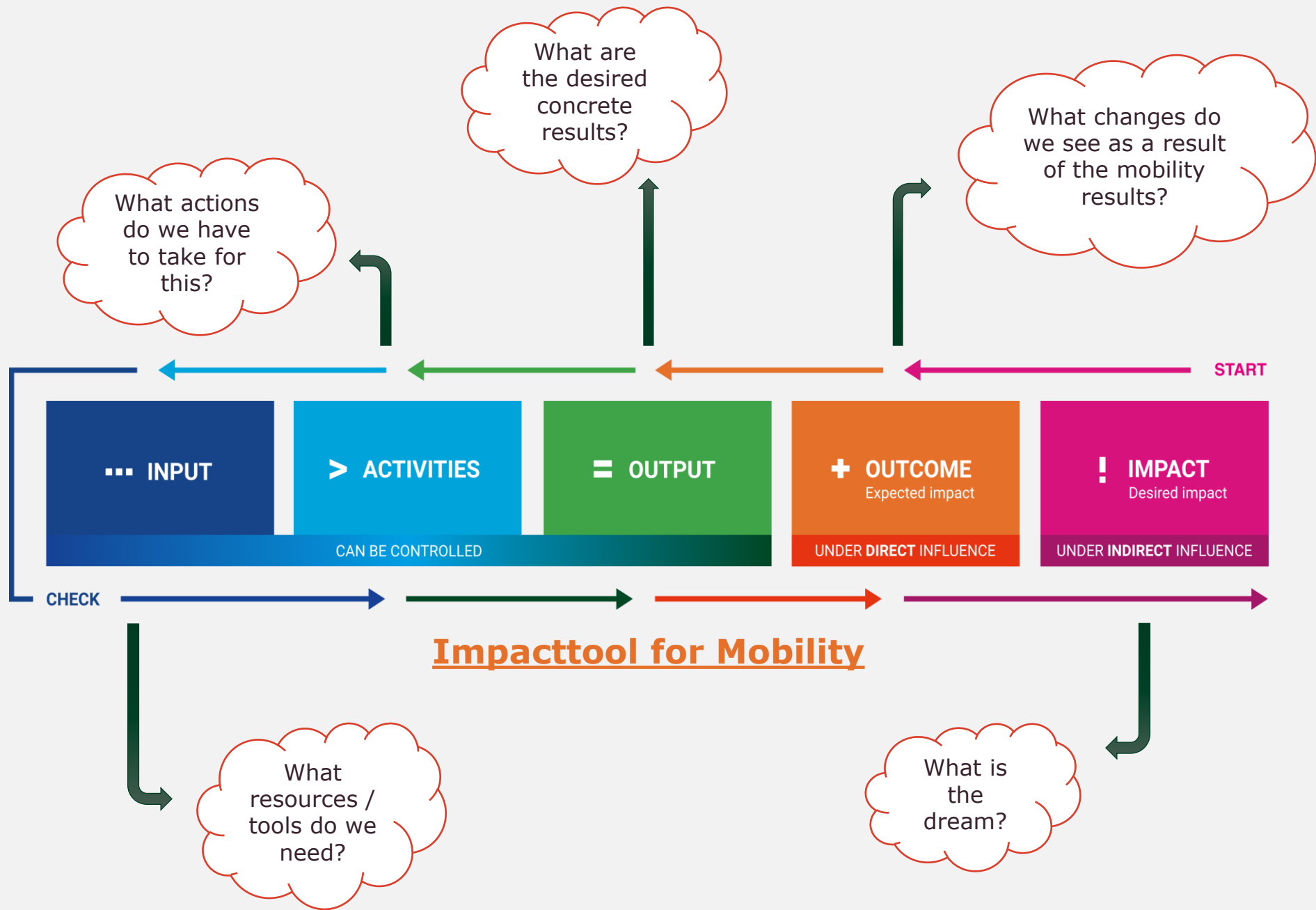
ERASMUS PLAN: MANAGEMENT

What / who do I need for my plan?

What will you do to integrate the results of implemented mobility activities in your organisation's regular work?

- Describe concrete actions to generate impact with your plans
- *How will the results of mobilities be concretely visible in the organisation's education?*
- Describe your actions on an organisational, staff (daily work) and student level

STRUCTURING YOUR PLAN



Thank you for your attention!

Tips & Tricks will be sent to you