

## TCA E&T Working Group meeting -online-

*Date:* 08 October 2020

*Participants:*

- SALTO: Julianna Lukács, Katalin Albrecht-Garai, Kriszta Molnár, Tímea Kiss
- WG: Ingrid Gran, Gaelle Bozec, Janelle Camilleri, Monika Held, Teresa Nogueiro

At the beginning of the meeting the agenda points and the main technical information were presented. Kriszta Molnár, the head of SALTO E&T welcomed the participants and informed them about what had happened since the last meeting in June.

Katalin Albrecht-Garai presented the agenda plans that were the following:

### 1. The TCA officers' meeting follow up event evaluation, brief feedback and steps forward concerning TCA planning

Katalin Albrecht Garai summarised the participants' feedback:

- the Officers' meeting participants were satisfied with the event overall ([please find more information in the summary](#)),
- but also suggested some improvements both technically and content-wise. (To highlight some: more information should have been needed on the future programme of TCA, further steps on TCA planning would be welcome, more information on SALTO platform is always welcome, break-out groups facilitation should be supported more, more, shorter coffee breaks to build in, etc. There were more suggestions for further topics to process, like a special Event on Long term TCAs in spring, presenting implemented online seminars and the quality and impact of them by NA officers, training on how to make TCAs more appealing to participants and more impactful and receiving more information about how to work strategically with TCAs in the new E+ Programme.)

*TCA planning further steps:*

Both WG members and follow up meeting participants indicated that the TCA planning, especially LTA (long-term activities) should be further supported by SALTO team. SALTO E&T sketched the schedule of the planning follow up (see more information in the meeting slides)

The WG members proposed that the format for collecting TCA ideas and taking commitments should be rather the Google sheet instead of Padlet that was launched in June for collecting single and long-term TCA ideas. The planning tool was suggested to be put on the SALTO platform as well with a deadline. Kriszta Molnár highlighted that the SALTO team is grateful for this contribution of the WG and has to consult with the IT dept. TCA RC promised to come back with the practical tool soon (and has already sent both [Padlet](#) with a summary of breakout room discussions on LTAs, and [Google sheet](#) for individual events for TCA officer network).

## 2. Long-term TCAs to be organised by SALTO E&T +consultation

As the SALTO E&T Team intends to coordinate two long-term TCAs (LTA) in the future, two colleagues responsible for the topic presented the concepts:

- Please find the concept paper of the “[Cooperation and exchange of experience in digital learning processes in E&T at EU level](#)” LTA presented by Katalin Albrecht-Garai.
- Please find the concept paper of the [Accreditation](#) LTA presented by Julianna Lukács

## 3. SALTO Platform and TCA template development

Tímea Kiss who joined the SALTO Team recently introduced herself and described the new and upcoming features of the SALTO platform development. She compiled the information about the need of a new template for the long-term and research TCAs adjusted to the new Programme of the EC.

Consultation material was promised to be sent to the WG and Tímea Kiss asked their professional help for the creation of the new format.

## 4. Sara’s farewell

The leaving WG member Sara Southam was presented by a surprise from the SALTO Team and the WG members to thank her efforts and professional contribution made for the WG and TCA officer network over the years of her membership.

## 5. The temporary replacement of the working group until the membership call

Katalin Albrecht Garai described the state of the membership of the WG. According to the code of operation there is a call published in every year, but this year it was postponed due to the coronavirus to spring 2021. Unfortunately since then the membership further decreased with Sara Southam’s resignation, so the current WG consists of 6 members instead of the 12 total. SALTO raised the possibility to invite temporary members before the next official call in 2021 based on Sara’s recommendation and the intention of the interested officers.

The agenda point called “The possible ways of the newcomers’ support development” (by Katalin Albrecht Garai) was postponed for the next meeting possibly in November in order to have enough time for the discussion.

12.10.2020.