

Summary of methodology for the contact seminar „Going green in Erasmus+: Project development and mobilities in the field of ecologic sustainability in adult education”

May 24-26, Hamburg, Germany

Day #1

- Welcome and introduction of agenda
- Icebreakers:
 - Task 1: Locate yourselves in the room according to geographical location of your country
 - Task 2: Collect, analyse and present information in groups about the following topics:
 - Questions that participants have about the seminar
 - Experiences of participants that are relevant to the seminar
 - Objectives of the seminar
 - Definition of Sustainability
- Introduction to KA 1 and 2 (see PPT)
Q&A
- Best Practice Presentation and Q&A with an experienced project coordinator – projects focused on sustainability and greening of both key actions (see PPT)
- Closure of the first day
- Preparation of the European fair

Day #2

- Icebreaker / Energizer in the morning
- World Café on 3 topics; including reflection and summary by using one key word (“a-ha”)
 - a. Vision for sustainability in AE
 - b. Potential barriers and obstacles for implementing sustainability in projects
 - c. How to think outside of the box to address the challenges and obstacles
- Presentation of the different Café Results
- Break
- Market of Ideas: Splitting in two groups (two rounds: KA1/KA2 for both groups) to give everyone the chance to present concrete project ideas of participants

After this session, the participants have time to write down their ideas on flip chart paper.

- Lunch break
- Work on project ideas: After lunch, all papers are put on pin walls in form of a gallery. The objective is for participants to find a common understanding of ideas and to create a common project idea out of the different contributions and specific needs.
 1. Project Pitch: Initiators of the ideas present their idea in an elevator pitch to the whole plenary.
 2. Mix: After the short presentation, the participants have 30 minutes to walk around, ask questions and find potential project partners.
 3. Match: Participants clip their name tags to the flipchart with the project idea they would like to join

4. Buffer: In case of many big teams, many undecided or projects without partners, 10 minutes to reconsider and find potential new matches

As a result, 6 groups formed and started to work on their concrete project ideas.

Day #3

- Short welcome in plenary and introduction to the agenda for day 3
- Participants continue to work independently in their project groups using a template from the NA with some guiding questions
- Coffee Break
- Presentation of the 6 project ideas developed so far in project groups and short discussion. *Since only KA2 project ideas have been developed at first, the facilitators of the NA encourage the participants to also think about integrating a KA1 project. The groups will consider this option.*
- Hand out of the certificate of attendance
- Reflection of the event by participants in small groups. Method: Every participant picks a card from a set of [Dixit cards](#) spread on the floor which best represents how participants feel now at the end of the seminar and about moving on with their projects. The participants explain their choice to their group and reflect on how they experienced the TCA.
- Farewell and goodbye to the participants